



VITA

Volunteer Income Tax Assistance

TAX SITE HOURS

MONDAY 9:30AM - 5:00PM

TUESDAY 9:30AM - 5:00PM

WEDNESDAY 9:30AM - 5:00PM

THURSDAY 9:30AM - 5:00PM

FRIDAY 9:30AM - 3:00PM

SATURDAY 10:30AM - 3:00PM

Limited same day appointments may be available for walk-ins.

LOCATION

Central Library, 4th Floor
115 South Avenue

VALIDATED PARKING

Court Street Garage

Free Tax Preparation Site Opens January 28

BY APPOINTMENT ONLY*

*STARTING JANUARY 13, SCHEDULE AN APPOINTMENT AT [TINYURL.COM/CASHVITA2024](https://tinyurl.com/cashvita2024) OR SCAN THE CODE ▶▶
OR CALL AND LEAVE A VOICEMAIL AT (585) 900-1004.
(We can only return a call if you leave a voicemail.)



FOR MORE INFORMATION, VISIT [EMPIREJUSTICE.ORG/CASH](https://empirejustice.org/cash). FIND A CASH PARTNER SITE NEAR YOU AT [IRS.TREASURY.GOV/FREETAXPREP](https://irs.treasury.gov/freetaxprep) OR CALL 1-800-906-9887.

PRINTED DOCUMENTS REQUIRED TO HAVE TAXES DONE

- Social Security **Card** and birth dates for each family member
- Picture IDs for you (and your spouse, if applicable)
- All 1098T forms **and** college billing statements
- Wage and earning statements from all employers (W-2, W-2G, 1099-R, 1099-Misc)
- Bank interest and dividend statements (1099)
- Property tax bill (if you own your home)
- 2023 Federal and New York State returns
- Proof of bank account and routing numbers for direct deposit (ex. blank check)
- Child care expenses
- Health coverage statements (Forms 1095-A, B and C)
- If filing married and filing a joint tax return, both spouses must be present to sign documents

ELIGIBILITY

- \$67,000 or less with dependents **or** \$37,000 with out dependents
- Worked and lived only in New York State
- No rental property income or sale of digital assets (such as NFTs)
- Self-employed must report no loss, no employees, and business expenses under \$35,000

 ASL & Language interpretation available upon request.

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